



1669 South Lyon Street, Prince George, BC, V2N 1T3, www.pgrentalcentre.com

Donation Requests:

PG Rental Centre receives numerous requests for donations each year and while they are all deserving causes unfortunately we can not support every request. To help streamline the process and to ensure all requests are treated fairly we require all requesting parties to provide the information below.

Donation Guidelines:

- We require at least 30 days notice.
- Generally we do not provide pick up or delivery.
- A drivers licence and credit card are required for insurance purposes.
- Pick up and returns are only permitted during regular business hours
- All standard rental terms and conditions apply

Name of requesting party _____ Date _____

Is your organization a Charity? Yes No

Is your organization a Not for Profit? Yes No

Nature of request (i.e. monetary or equipment) _____

Amount Requested \$ _____

Tell us about your event and organization:

Location, Date and Event Time (s) _____

Who benefits from your organization and what geographic area does it serve?

Equipment Pick up date and Time _____

Equipment Return date and Time _____

Contact Person _____

Contact number and email _____

How will PG Rental be recognized for it's contribution?

Please complete the above information and submit to rentals@pgrentalcentre.com. All request will be processed within 5 business days.